

**TEXAS ANIMAL HEALTH COMMISSION
AUDIT SUBCOMMITTEE MEETING MINUTES
December 11, 2018**

Item 1: Welcome and Call to Order by Chair

Chairman Joe Leathers called the meeting to order at 8:00 am.

Item 2: Approval of Minutes

It was moved to approve the minutes of the August 7, 2018 Audit Sub-Committee Meeting Minutes. The minutes were **APPROVED**.

Item 3: Approval of Fiscal Year 2018 Annual Audit Report

Mr. Gene Snelson presented the report because Mr. Monday N. Rufus, P.C. was caught in traffic. The Annual Audit of TAHC's Internal Audit Functions, and the quality assurance reviews which are conducted at regular intervals were found to be fully compliant with the Institute of Internal Auditors (IIA) Standards for Professional Practice of Internal Audits, the United States Government Accountability Office (GAO) Auditing Standards, and the Texas Internal Audit Act.

The motion to **APPROVE** the Annual Audit report passed.

Item 4: Approval of Fiscal Year 2019-2020 Audit Plan

Mr. Monday N. Rufus, P.C. presented the audit plan for Fiscal Years 2019-2010. The plan includes 2019 audits of the Beeville Region Office, Performance Measures, a follow up of the Fleet Audit, and an Internal Audit Risk Assessment. 2020 includes a Post Payment audit and an assessment of the open records request process.

The motion to **APPROVE** the Fiscal Year 2019 and 2020 Audit Plan passed.

Item 5: Public Comment

There was no Public Comment at this meeting.

Item 6: Adjournment

The meeting was adjourned at 8:25am.