TEXAS ANIMAL HEALTH COMMISSION
AUDIT SUBCOMMITTEE MEETING MINUTES
December 13, 2016

Item 1: Welcome and Call to Order by Chair
Chairman Joe Leathers called the meeting to order at 8:00 am. Commissioner Eggleston was not in attendance.

Item 2: Approval of Minutes
A motion to APPROVE the August 23, 2016 minutes of the Audit Subcommittee was made by Commissioner Vermedahl and seconded by Commissioner Selman. The motion carried.

Item 3: Fiscal Year 2016 Annual Audit Report

A motion to APPROVE the Fiscal Year 2016 Annual Audit Report was made by Commissioner Vermedahl and seconded by Commissioner Selman. The motion carried.

Item 4: Fiscal Years 2017 - 2018 Audit Plan
Mr. Monday N. Rufus presented the Fiscal Years 2017 – 2018 Audit Plan for the approval of the committee. Based on a risk assessment conducted by Mr. Rufus’ office, the recommendation was made to conduct audits of the Regions 2 and 3 offices and follow up on Prior Internal Audit Recommendations (FY 2015). Personnel Processes, the Region 8 office, Information Systems – Security, and follow up on Prior Internal Audit Recommendations (FY 2016) will be audited in FY 2018.

A motion to APPROVE the Fiscal Years 2017 - 2018 Audit Plan was made by Commissioner Vermedahl and seconded by Commissioner Selman. The motion carried.

Item 5: Public Comment
There was no Public Comment at this meeting.

Item 6: Adjournment
The motion to adjourn was made by Commissioner Vermedahl and seconded by Commissioner Selman. The motion carried. The meeting was adjourned at 8:10 am.