

**TEXAS ANIMAL HEALTH COMMISSION  
AUDIT SUBCOMMITTEE MEETING MINUTES  
February 16, 2016**

**Item 1: Welcome and Call to Order by Chair**

Chairman Ralph Simmons called the meeting to order at 8:00 am. All members of the Audit Sub Committee were in attendance.

**Item 2: Approval of Minutes**

A motion to APPROVE the June 9, 2015 minutes of the Audit Subcommittee was made by Commissioner Jordan and seconded by Commissioner Leathers. The motion carried.

**Item 3: Fiscal Year 2015 Annual Audit Report**

Mr. Monday N. Rufus, P.C. presented the 2015 Annual Audit Report.

A motion to APPROVE the Annual Audit Report was made by Commissioner Jordan and seconded by Commissioner Leathers. The motion carried.

**Item 4: Audit of Information Systems: Business Continuity**

Mr. Monday Rufus detailed the internal audit of Information Systems Business Continuity Plan.

A motion to APPROVE the internal audit of Information Systems Business Continuity was made by Commissioner Jordan and seconded by Commissioner Leathers. The motion carried.

**Item 5: Audit of Region 4 Office**

Mr. Monday Rufus detailed the internal audit of the Region 4 Office.

A motion to APPROVE the internal audit of the Region 4 Office was made by Commissioner Jordan and seconded by Commissioner Leathers. The motion carried.

**Item 6: Audit of Texas State – Federal Lab**

Mr. Monday Rufus detailed the internal audit of the Texas State-Federal Lab.

A motion to APPROVE the internal audit of the Texas State-Federal Lab was made by Commissioner Jordan and seconded by Commissioner Leathers. The motion carried.

**Item 7: Public Comment**

There was no Public Comment at this meeting.

**Item 8: Adjournment**

Commissioner Jordan moved and Commissioner Leathers seconded the motion to adjourn. The motion carried. The meeting was adjourned at 8:30 am.