

**TEXAS ANIMAL HEALTH COMMISSION**  
**2105 Kramer Lane**  
**Austin, Texas 78758**

**411<sup>TH</sup> COMMISSION MEETING AGENDA**  
**December 7, 2021 8:30 A.M.**

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| <b>1.</b> Welcome and Call to Order  | Chairman Coleman Locke |
| <b>2.</b> Roll Call for Commission Members   | Chairman               |
| <b>3.</b> Approval of the Minutes of the 410 <sup>th</sup> Meeting, September 21, 2021 (Action Item)   | Chairman               |
| <b>4.</b> Consideration of and Possible Action on Designation of Commission Vice Chair (Action Item)   | Chairman               |
| <b>5.</b> Report of the Executive Director   | Dr. Andy Schwartz      |
| (A) Agency Operations & Affairs  |                        |
| (B) Disease Information & Epidemiology Activities  |                        |
| (C) National Update  |                        |
| (D) Waivers and Variances (Action Item)  |                        |
| <b>6.</b> Presentation of Field Animal Health Programs, Disease Traceability, and Emergency Management Activities  | Dr. Angela Lackie      |
| <b>7.</b> Presentation of Communications Activities  | Ms. Callie Ward        |
| <b>8.</b> Presentation of USDA Veterinary Services Programs Update   | Dr. Megan Schmid       |
| <b>9.</b> Audit Subcommittee Report (Action Item)  | Mr. Joe Leathers       |
| <b>10.</b> Consideration of and Possible Action on Agency Fiscal Year 2022 Internal Annual Audit Plan (Action Item)  | Mr. Monday Rufus       |
| <b>11.</b> Budget Status Report (Action Item)  | Ms. Myra Sines         |
| <b>12.</b> Consideration of and Possible Action on Agency Contracts, Purchases, and Leases (Action Item)   | Ms. Myra Sines         |
| <b>13.</b> Presentation of Compliance Activities   | Mr. Bob Young          |
| <b>14.</b> Consideration of and Possible Action on Orders Related to Commission Rule Violations (Action Item)  | Ms. Mary Luedeker      |
| <b>15.</b> Consideration of and Possible Action on Agency Administrative Penalty Policy (Action Item)  | Ms. Mary Luedeker      |
| <b>16.</b> Consideration of and Possible Action on Adoption of Proposed Rules (Action Item and Public Comment)   | Ms. Mary Luedeker      |
| (A) Chapter 51 Entry Requirements  |                        |
| (B) Chapter 58 Emergency Response and Management   |                        |
| (C) Chapter 59 General Practices and Procedures  |                        |
| <b>17.</b> Closed executive session to receive legal advice, discuss pending or contemplated litigation, and settlement offers as permitted by Section 551.071 of the Texas Government Code  | Chairman               |
| <b>18.</b> Closed executive session to deliberate the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of specific Commission employees as permitted by Section 551.074 of the Texas Government Code | Chairman               |
| <b>19.</b> Reconvene to Consider Any Action Needed Following Closed Executive Session (Action Item)  | Chairman               |
| <b>20.</b> Public Comment  | Chairman               |
| <b>21.</b> Set Date for the 412 <sup>th</sup> Meeting  | Chairman               |
| <b>22.</b> Adjournment   | Chairman               |

## **NOTICE AND INSTRUCTIONS REGARDING PARTICIPATION**

Public testimony will be taken only on items labeled "Public Comment" on the agenda. All public comments will be limited to three minutes per person per item.

The public may participate in-person at the Texas Animal Health Commission (TAHC) Headquarters, 2105 Kramer Lane, Austin, Texas 78758 on December 7, 2021. Registration for in-person comments will begin at 8:30 am.

The public may participate by submitting written comments to the Commission via email to [comments@tahc.texas.gov](mailto:comments@tahc.texas.gov) or by hand delivery or mail to Amanda Bernhard, Texas Animal Health Commission, 2105 Kramer Lane, Austin, Texas 78758. Written comments must be received no later than 8:00 a.m. on Tuesday, December 7, 2021, and should include the individual's name and, if applicable, interest group or association, and state the agenda item(s) related to the comment.

Cleaning protocols will be in place at TAHC Headquarters to minimize risk to the public from COVID-19. Use of face coverings is encouraged while not speaking to the Commission. If you feel sick or have been exposed to COVID-19, please use the telephone option to listen to the Commission meeting. The public may listen to the meeting by calling the toll-free 1-877-668-4490, access code: 24544501391##. The teleconference number to the meeting is subject to being changed by the provider. Members of the public are encouraged to visit the commission's website for the most current information as the date of the meeting approaches.

## **NOTICE REGARDING EXECUTIVE SESSION**

In addition to the items for which the executive session is scheduled, the Commission may meet in executive (closed) session on any item listed in this agenda if authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551.

## **NOTICE REGARDING ORDER OF AGENDA ITEMS**

Items may be taken up in an order other than that listed on the agenda.

## **NOTICE REGARDING ADDITIONAL INFORMATION ABOUT AGENDA ITEMS**

Additional information, if any, about the listed agenda items will be available on the commission website at [www.tahc.texas.gov/agency/meetings.html](http://www.tahc.texas.gov/agency/meetings.html).

## **NOTICE: ENTRY TO THIS MEETING BY A PERSON CARRYING A HANDGUN WITHOUT A LICENSE TO CARRY IS FORBIDDEN**

This meeting is a public meeting under Chapter 551 of the Government Code (Open Meetings). Pursuant to Section 46.03 of the Penal Code (Places Weapons Prohibited), a person not licensed under Subchapter H, Chapter 411 of the Government Code (License to Carry a Handgun) may not enter this property with a concealed handgun or with a handgun that is carried openly. For purposes of this notice, "property" means the room or rooms where the open meeting of the Texas Animal Health Commission is held.

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**MEETING ACCESSIBILITY:** Under the Americans with Disabilities Act, an individual with a disability must have equal opportunity for effective communication and participation in public meetings. Upon request, agencies must provide auxiliary aids and services, such as interpreters for the deaf and hearing impaired, readers, large print or Braille documents. In determining the type of auxiliary aid or service, agencies must give primary consideration to the individual's request. Those requesting auxiliary aids or services should notify the contact person listed on the meeting notice several days before the meeting by mail, telephone, or RELAY Texas. TTY: 7-1-1